

Letter to Parent Regarding Administration of Medication in School

Dear Parent/Guardian:

At Pinnacle Canyon Academy, we understand that some students will need to take medications while attending school. If your child must have medication of any type given during school hours, *including over-the-counter drugs*, the proper arrangements must be made with the Principal or designated personnel. You have the following options:

- You may come to school and give the medication to your child at the appropriate time(s).
- OR
- You must obtain a copy of the medication form from the school nurse or school secretary. Take the form to your child's health care provider and have him/her complete the form by listing the medication(s) needed and dosage. The health care provider must sign the form. *Prescription medicines must be brought to school in a pharmacy-labeled bottle which contains instructions on how and when the medication is to be given. Over-the counter drugs must be received in the original container and will also be administered according to the health care provider's written instructions.*
 - You may discuss with your health care provider an alternative schedule for administering medication (e.g., outside of school hours).

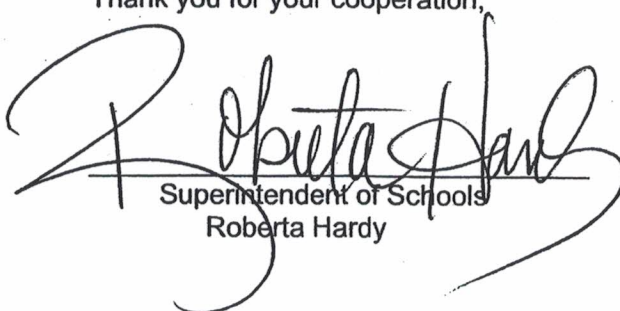
If your child can self-administer their medication such as inhalers, insulin or an Epi-pen, the proper forms must be filled out, and kept on file. Again the appropriate personnel need to be aware. *This could be important information in event of an emergency.*

Utah State Code 53A-11-601 requires compliance to this law. *In fairness to those giving the medication, and to protect the safety of your child, there will be no exceptions to this policy.*

To obtain the proper forms ask school secretary or school nurse.

If you have questions about the policy, or other issues related to the administration of medication in the schools, please contact the school nurse at (435) 637-3671.

Thank you for your cooperation.



Superintendent of Schools
Roberta Hardy

Carbon School District Nurse
Jessieann Huff, R.N.