

Google Sites/G-mail

Dear Parent or Guardian:

With permission, your young adult will be creating a Google Account as part of their class instruction for their autobiography website. We are very excited to be able to use this Google Account to create a Google Site and use Google Documents to provide an outstanding format for their autobiography. Students will have the opportunity to collaborate and peer-review with other classmates, as well as work on their assignments anywhere there is internet access.

Although we will be using the Google Account for the Google Site/Document purpose only, we feel it is important for you to know that through their Google Account they will also have access to all other Google applications, which include things like Google Reader, Blogger and Gmail.

Once the Google account has been created at school, the students will be instructed to set their autobiography website to private. These instructions will assure that access to their website will be limited to our classroom. Once the websites have been presented and graded, you and your young adult will have the option of deleting the account.

Below are the rules for internet use at school. Please read before you consider granting permission:

1. All students must have a signed permission slip from their parents that authorized them to create a Google Account and use Google Sites/Documents.
2. Respect for the equipment of the school and its network is a condition for use of the computers.
3. Students are to notify the Teacher immediately of any disturbing material they may find on the web or in e-mail.
4. Students are not to give out personal information like telephone numbers, full names, address, etc., to anyone on the internet.
5. Students are never to give anyone their password to any of their accounts or allow another student's to use their Google Account.
6. Students must gain clearance from the Teacher before downloading any programs from the internet.